



KAKATIYA UNIVERSITY
HANUMAKONDA - 506 009 TELANGANA STATE
INCOME TAX RETURNS 2024-2025
Assessment Year 2025-2026
PROFORMA - A

Aadhaar No.
PAN No.
CELL No.
email
Bank A/c No.
IFSC Code

**COMPUTATION OF INCOME OF THE UNIVERSITY TEACHERS / OFFICERS / ASST. PROFESSOR (CONTRACTUAL)
NON-TEACHING (REGULAR / TIME SCALE EMPLOYEES) KU**

- a) Name : _____
b) Designation : _____
c) Department / Office : _____

1 INCOME FROM SALARY (Bill-wise particulars to be furnished in the proforma enclosed)

- | | |
|--|-----------|
| i) PAY | Rs. _____ |
| ii) AGP | Rs. _____ |
| iii) TSI | Rs. _____ |
| iv) Spl.Pay / F.Pay | Rs. _____ |
| v) DA | Rs. _____ |
| vi) HRA | Rs. _____ |
| vii) CCA | Rs. _____ |
| viii) Interim Relief (IR) | Rs. _____ |
| ix) Deputation Allowance | Rs. _____ |
| x) Adhoc DA / GPF | Rs. _____ |
| xi) Part time allowance / Regular / Self Finance | Rs. _____ |
| xii) Other allowance such as local / warden's /principals extra duty / NSS /
Any administrative position etc. | Rs. _____ |
| xiii) arrears | Rs. _____ |
| xiv) Installment of CDA / DA etc. under various accounts drawn including
interest | Rs. _____ |
| xv) Surrender Leave | Rs. _____ |
| xvi) Others | Rs. _____ |

NOTE:

- a) Conveyance allowance need not be included
b) Salary drawn for encashment of leave should be included except in the case of employees on retirement in respect of whom leave encashment drawn not exceeding Ten (10) month's salary is exempted under section 10(AA)

TOTAL Rs. _____

DEDUCTIONS:

- 2 Exempted portion of HRA under section 10 (13A) and Rule 2A of the act.
(Please see the Annexure for calculation of HRA exemption)** Rs. _____
- A) Gross Salary (1-2) Rs. _____
- B) Deduction of Professional Tax or Tax on employment (Section 16 (iii)) Rs. _____
- C) i) Standard deduction under section 16 (1a) **Rs.75,000 (New)** Rs. _____
ii) Standard deduction under section 16 (1a) **Rs.50,000 (Old)** Rs. _____
- Total** Rs. _____
- 3 Deduct: Loss from House Property u/s 24B Maximum Rs.2.00 lakhs
(Interest on Home Loan) Enclose relevant documents)** Rs. _____
- Total** Rs. _____

4 SALARY INCOME (2-3) Rs. _____

5 DEDUCTION UNDER SECTION 80 & 192-B

- a) Deduction in respect of Medical Insurance premia under section **80-D** (upto Rs.25,000/- is admissible) and Rs.50,000/- for Senior Citizen's **(enclose evidence)** Rs. _____
- b) Deduction in respect of Medical Treatment etc., of Handicapped dependents under Section **80-DD** (upto Rs.75,000/- is admissible) Rs.1,25,000/- in case of severe disability) (Subject to production of Medical Certificate as prescribed) Rs. _____
- c) The deduction in respect of medical treatment of the assessee or dependent under section **80-DDB** is admissible up to Rs. 40,000/-. For citizens below 60 years, above 60 years upto 1 lakh (**Form10-I – abolished – 31-07-2024**) (Certificate from specialist is required, but not in form 10-I format) such disease or allowed on the basis of a prescription from an oncologist, a urologist, nephrologists, a hematologist, an immunologist or such other specialist, as mentioned In Rule 11 DD. Rs. _____
- d) The deduction in respect of interest paid against loan taken for his own, spouse, and children's higher education under section - **80E** (Actual amount of interest paid on loan for intial year plus 7 years) Rs. _____
- e) Deduction in the case of permanent physical disability including blindness under section 80-U (upto Rs.75,000/- is admissible) (Rs.1,25,000/- is case of severe disability) (Subject to productions of Medical Certificate as prescribed) Rs. _____
- f) The TS Chief Minister Cyclone Relief Fund **80 G** and donations to certain specified funds and recognized charitable institutions (No deduction under this section is allowable, in case the amount or donation exceeds Rs.2000/-, unless the amount is paid by any mode other than cash) Rs. _____
- g) *If the house is built or purchased before 1-4-1999 actual interest orRs.30000/- whichever is less (enclose Certificate)

TOTAL DEDUCTIONS (a to g) Rs. _____

6 Salary Income (4-5) before deduction under section 80-C Rs. _____

7 Qualifying amount for deduction U/S 80-C (upto a maximum deduction of Rs.150000/-)

- A) i) Contribution to pension fund introduced by LIC Rs. _____
- ii) Contribution to provident fund **80 CCD1** Rs. _____
- iii) APLIF Premia Rs. _____
- iv) Life Insurance Premia Rs. _____
- v) CTD (only 10 or 15 years account in a Post Office Savings Bank Period / Name of the Post Office to be specified (National Savings Certificate- VIII issue) Rs. _____
- vi) Contribution to Unit-Linked Insurance (ULIP) Rs. _____
- vii) Contribution to Public Provident Fund (**GPF**) Rs. _____
- Viii) Group Insurance Premium Rs. _____
- ix) Jeevan Dhara / Jeevan Akshay / NSS Rs. _____
- x) Mutual Fund Schemes Rs. _____
- xi) Interest on NSS Certificates Rs. _____
- xii) Repayment of Housing Loan (**Principle**) Rs. _____
- xiii) Children Tuition Fee (Maximum 2 Children) Rs. _____
- xiv) Additional Rs.50,000/- (NPS) enclosed Certificate copy Rs. _____

Total Rs. _____

Qualifying amount (6A) not exceeding Rs.1.50 lakhs

8	Taxable Salary Income (6-7)	Rs. _____
9	Gross Tax payable as per item (8)	Rs. _____
10	Less : Tax Rebate U/s 87 A (Rs.12,500/-)	Rs. _____
	(If the total taxable income is below Rs.5,00,000.00)	
	NET TAX	Rs. _____
11	Add: Education Cess (4%)	Rs. _____
12	Total Tax payable (10+11)	Rs. _____
13	Amount of tax already deducted from the March, 2024 to November, 2024	Rs. _____
14	Balance to be deducted from the salary from December, 2024 to February, 2025	Rs. _____
	December, 2024	Rs. _____
	January, 2025	Rs. _____
	February, 2025	Rs. _____

NOTE:

Submit with xerox copies of evidences duly countersigned by the Drawing Officer for all claims of deductions under section 80CC, 80D, 80DD, 80DDB, 80G, 80U, 192-B, etc., as per Income Tax Act.

TOTAL TAX	Rs. _____
Tax already deducted	Rs. _____
Balance of Tax to be deducted	Rs. _____

Signature of the Assessee :

Name

Designation

Verified

Auditor

Superintendent

Audit Officer (Pre-Audit)

KAKATIYA UNIVERSITY , HANUMAKONDA - 506 009
FINANCIAL YEAR (2024-2025) (Assessment Year 2025-2026)

STATEMENT SHOWING THE DETAILED PARTICULARS OF GROSS INCOME SHOWN AT ITEMS OF PROFORMA "A"																
Sl.No.	MONTH	PAY	AGP	TSI	Spl.Pay/ F.Pay	DA	HRA	Deputation Allowance	CPS	Others	Part-time Allowance	Other Allowance such as local /warden's principal EDA / NSS	Exam. Remu. / Sitting Fee / Any income drawn from any other source		Instalment of CDA / CCA Drawn excluding Interest	Rem
								CCA					From KU	Other Source		
1	Mar-24															
2	Apr-24															
3	May-24															
4	Jun-24															
5	Jul-24															
6	Aug-24															
7	Sep-24															
8	Oct-24															
9	Nov-24															
10	Dec-24															
11	Jan-25															
12	Feb-25															
TOTAL																
1	SEL-2024															

Signature of the Assessee : _____ **Name :** _____ **Designation** _____

ANNEXURE
Extract from the Finance Act, 1987
Part-III of the First Schedule Paragraph-A Sub-Paragraph – I
2024 -2025

In case of every individual of Hindu undivided family unregistered firm or other association of persons or body of individuals, whether incorporated or not, or every artificial judicial person referred to in sub-clause (vii) of clause 31) of section 2 of the Income Tax Act, not being a case to which Sub-Paragraph-II of this Paragraph of this part applies.

RATES OF INCOME TAX FOR ASSESSMENT YEAR 2025 – 2026

Income Tax Slab	Tax Rates As per Old Regime	Income Tax Slab	Tax Rates As per New Regime
Upto Rs.2,50,000/-	Nil	Up to Rs.300000/-	to Nil
Rs.2,50,001/- to Rs.5,00,000/-	5% of Income exceeding Rs.2,50,000/-	Rs.300001/- to Rs.700000/-	5% of Income exceeding Rs.3,00,000/-
Rs.5,00,001/- to Rs.10,00,000/-	Rs.12,500/- + 20% of total income exceeding Rs.5,00,000/-	Rs.700001/- to Rs.1000000/-	Rs. 20,000/- + 10% of Income exceeding Rs.7,00,000/-
Above Rs.10,00,000/-	Rs.1,12,500/- + 30% of total income exceeding Rs.10,00,000/-	Rs.1000001/- to Rs.1200000	Rs. 50,000/- + 15% of Income exceeding Rs.10,00,000/-
--	--	Rs.1200001/- to Rs.1500000/-	Rs. 80,000/- + 20% of Income exceeding Rs.12,00,000/-
--	--	Above Rs.1500000/-	Rs. 1,40,000/- + 30% of Income exceeding Rs.15,00,000/-

Income Tax Slab	Tax Rates For All Senior Citizens (Above 60 yrs) (old tax regime)
Upto Rs.3,00,000/-	Nil
Rs.3,00,001/- to Rs.5,00,000/-	5% of Income exceeding Rs.3,00,000/-
Rs.5,00,001 to Rs.10,00,000/-	Rs.10,000/- + 20% of total income exceeding Rs.5,00,000/-
Rs.10,00,000/- above	Rs.1,10,000/- + 30% of total income exceeding Rs.10,00,000/-

Note: under New Regime there are no exemptions under section 80 C. Tax will be calculated as per the slab rates of Gross Income.

Educational Cess of 4% on Net Tax

Note: Net Tax = Gross Tax payable - Tax Rebate allowed under Section 87A

HOUSE RENT ALLOWANCE UNDER SECTION 13 (A)

a)	40% of Salary	
b)	Actual amount of H.R.A. drawn	whichever is less
c)	Actual expenditure incurred on house rent in excess of 10% of salary (to be supported by the original receipt)	

Note: Salary for the purpose of this calculation means Basic Pay in respect of employees in D.A. merged scales. In respect of employees in Non-D.A. merged scales salary means Basic Pay + Dearness Allowance.

2 Certificate for deduction under CD/NSS in Post Office Savings Bank (Evidence of payment should be produced)

* Certified that I have paid the following amounts towards (TD (10 years/15 years accounts in Post Office savings Bank during the year March 2024 to February 2025 (Portion not applicable to be struck off)

Account No.		Name of the Post	Amount paid per Annum

3 Certificate for deduction Under Linked Insurance or P.P.F. etc.

* Certified that I have contributed the following amounts towards Unit Linked Insurance Plan, 1971 under Section 19 (a) (Co) of the Unit Trust of India Act, 1963/P.P.F. Act, 1963 during the year March, 2024 to February, 2025 (evidence to be produced)

Account No.	Name of the Post Office	Amount paid per Annum

4 Certificate for expenditure under Section 10 (13A)

* Certified that I have actually incurred an amount of Rstowards payment of house rent during March 2024 to February 2025 @ Rs..... per month for which the original receipts are enclosed.

Note: No rent receipt is required, if the gross house rent is Rs.36,000/- per annum otherwise, the original receipt should be provided as evidence to Income Tax Office.

Signature of the Assessee :

Name :

Designation :

Signature of the Drawing Officer

N.B. : Please strike off the certificate not applicable.